

SAN JUAN ECONOMIC DEVELOPMENT CORPORATION
REGULAR CALLED MEETING MINUTES
July 27, 2009 at 8:00 a.m.

CALL TO ORDER (Convened at 8:05am)

The San Juan Economic Development Corporation met for its regular meeting on Monday, July 27, 2009 at the San Juan Fire Station #2, Commissioners' Room, 2301 North Raul Longoria, San Juan TX. The meeting was called to order by Board President Rodriguez at 8:05 a.m.

ROLL CALL

Board Members Present: Board President Bobby Rodriguez, Vice President Jose Santillan, Secretary Alma Prado, Treasurer Heriberto Tapia, Assistant Secretary Lourdes Suarez

Board Member Absent: Board Member Erasmo Garcia, Board Member Jesse Zambrano and Ex-Oficio Member Mayor Pedro Contreras

Staff Present: Executive Director Miki McCarthy, Project Specialists Harvey Rodriguez, and Samantha Sawyer

Others Present: EDC Attorney Jerry Muñoz.

President Rodriguez recommended motion to excuse absent Board Member Erasmo Garcia, Board Member Jesse Zambrano and Ex-Oficio Member Mayor Pedro Contreras. Moved by Alma Prado. Seconded by Jose Santillan. Unanimous.

PUBLIC COMMENTS None

OFFICER'S & DIRECTORS REPORT

President Rodriguez opened the item. McCarthy shared that the items were for the Board's information and in consideration of the time, any and all discussion or questions wait until next meeting.

ITEMS ON AGENDA

1. Discussion and Possible Action, if any, on approving financial reports YTD June 30, 2009.

President Rodriguez opened item. McCarthy recommends approval as presented. Asst. Secretary Lourdes Suarez moved to approve. Treasurer Eddie Tapia Seconded. Unanimous

2. Discussion and Possible Action, if any, on adopting Public Information Request Fee Schedule.

President Rodriguez opened item. McCarthy advises that according to the Public Information Act, the Board of Directors may adopt a fee schedule to adequately be compensated for administrative costs of time and materials for any public information request submitted to the SJEDC. An attached rate sheet listing the recommended fees is provided. EDC Attorney Jerry Munoz advises that if an item does not exist, you do not have to produce it. McCarthy suggests hourly rates will vary depending on the staff member. President Rodriguez suggests flat hourly rate of \$26.00. Vice President Jose Santillan motions to adopt fee schedule as discussed. Secretary Alma Prado Seconded. Unanimous

3. Discussion and Possible Action, if any, on approving Resolution 09-02 for Texas Main Street Program.

President Rodriguez opened item. McCarthy presents attached corporate resolution and anticipated budget for this program. After brief discussion of program, Treasurer Tapia motioned to approve. Secretary Prado seconded. Unanimous.

4. Discussion and Possible Action, if any on approving a budget for San Juan Summerfest 2009.

President Rodriguez opened item. McCarthy suggests that in the event that we do not solicit enough sponsors to defer all costs involved with this event, we are requesting permission to utilize our existing promotional budget in the amount of \$3,000 and to budget \$2,500 from our Compass account from land sale proceeds. Treasurer Tapia moved to approve as requested. Asst. Secretary Suarez seconded. Unanimous.

5. Executive Session. No executive session was convened for this meeting.

ADJOURNMENT (Adjourn at 8:30 am)

President Rodriguez requested motion to adjourn. Moved by Vice President Santillan. Seconded by Secretary Prado. Unanimous. Meeting adjourned at 8:30 a.m

SUBMITTED:

Miki McCarthy
Miki McCarthy, Executive Director

CERTIFIED:

Alma B. Prado
Alma Prado, Board Secretary

BOARD APPROVAL:

August 24, 2009
DATE

SEAL:

