

SAN JUAN ECONOMIC DEVELOPMENT CORPORATION
SPECIAL CALLED MEETING MINUTES
Wednesday, November 25, 2009 at 6:00 pm

CALL TO ORDER (Opened at 6:05 pm)

The Board of Directors for the San Juan Economic Development Corporation met for a special called meeting on Wednesday, November 25, 2009 at the San Juan Fire Station #2, Commissioners' Room, 2301 North Raul Longoria, San Juan TX. The meeting was called to order by Board Vice President Jose Santillan at 6:05 pm.

ROLL CALL

Board Members Present: Board President Bobby Rodriguez, Board Vice President Jose Santillan; Board Secretary Alma Prado; Board Treasurer Eddie Tapia; Assistant Board Secretary Lourdes Suarez; Board Members: Erasmo Garcia and Jesse Zambrano

Board Members Not Present: Ex Oficio Member Pedro Contreras

Staff Present: SJEDC Executive Director Miki McCarthy

Others Present: City Attorney Jerry Muñoz

Board Vice President Santillan recommended motion to excuse absent member(s). Eddie Tapia motioned that the Board excuse the absent member(s). Seconded by Alma Prado. Unanimous.

ITEMS ON THE AGENDA

1. DISCUSSION AND POSSIBLE ACTION, IF ANY, ON ELECTION OF SJEDC OFFICERS:

Vice President Santillan opened item. Director McCarthy announced that President Rodriguez was stepping down since taking the position of City Secretary. Therefore, an election of officers was in order. Vice President Santillan also shared that he needed to step down from his position due to his work schedule.

President Rodriguez suggested taking nominations from the floor. Board Member Garcia recommended that proper procedure would be to ask if any of the current executive members of the board would like to move up into either of the positions. After further discussion, the following motions and seconds were made to elect the new officers of the corporation:

Eddie Garcia moved to nominate Jesse Zambrano as president. Seconded by Jose Luis Santillan. Unanimous.

Jose Luis Santillan moved to nominate Eddie Tapia as Vice President. Seconded by Eddie Garcia. Unanimous.

Vice President Tapia moved to nominate Lori Suarez as Treasurer. Seconded by Bobby Rodriguez. Unanimous.

Santillan moved to nominate Eddie Garcia for Assistant Secretary. Seconded by Vice President Tapia. Unanimous.

EXECUTIVE SESSION (Closed at 6:24 pm)

President Zambrano announced the following at 6:24 p.m. closing the meeting.

- 2. **EXECUTIVE SESSION:** The Board of Directors of the San Juan EDC may convene in a closed meeting in accordance with the Texas Open Meetings Act, Vernon's Texas Civil Annotated, Government Code, exception to requirements that meetings be open. Pursuant to Section 551.074: Personnel Issues:
 - A. Executive Director

OPEN SESSION (Reconvened at 6:52 pm)

President Zambrano reconvened into regular session at 6:52 p.m. and opened the next item.

3. **EXECUTIVE DIRECTOR'S CONTRACT RENEWAL**

President Zambrano requested motion regarding Executive Director's contract renewal by making recommendation that the Board renew the Executive Director's contract with a \$3900 increase in pay keeping the current gas allowance of \$3600 annually and omitting the cell allowance. Member Rodriguez moved to approve as recommended. Seconded by Assistant Secretary Garcia. Unanimous.

ADJOURNMENT (Adjourned at 6:56 pm)

President Zambrano stated that there was no other business to discuss and requested motion to adjourn. Moved by Member Rodriguez. Seconded by Treasurer Suarez. Unanimous. Meeting adjourned at 6:56 p.m.

SUBMITTED:

Miki McCarthy
Miki McCarthy, Executive Director

CERTIFIED:

Alma B. Prado
Alma Prado, Board Secretary

BOARD APPROVAL:

Dec. 22 2009
DATE

SEAL:

